



## QUALITY ASSURANCE

For and on behalf of  
Prospace Solutions Limited  
Signed:

**Gary Halls**  
November 2019

Prospace Solutions Limited offer a Quality Assurance Management System. Our philosophy and role in ensuring quality of finish is one of no compromise. We believe in order to achieve a high quality of finish, each element of the construction process from procurement to completion must be audited, monitored, snagged, rectified, re-inspected and signed off.

As a company we operate to a quality management system consisting of checklist sheets which our site based construction team and subcontractors will use to inspect and sign off each element of the works. Invariably, these are based on established techniques, procedures and experience. When the design is of a complex and bespoke nature, we will produce mock ups which will be used to develop easier methods of construction and simplify details without compromising the design. Quality benchmarks will be established at the earliest opportunity to ensure the design intent has been interpreted and translated correctly. Finally, the mock ups will be used as control samples for the main works.

Prospace Solutions Limited develops a detailed programme of works for each and every project regardless of size. This is developed with suppliers and subcontractors to sensibly allocate sufficient time for the manufacture of their materials such as bespoke joinery or mechanical plant. We also encourage and develop our programme to allow specialist elements of work to be constructed off-site in controlled environments such as factories or workshops. In this instance, our site team will establish an off-site inspection regime to check quality and development is to the highest standard.

We operate a preferred subcontractor and supplier database. Every effort is made to select subcontractors and suppliers from this list and they are constantly monitored against a set of benchmarks to ensure they maintain their preferred subcontractor status.

Our management team will monitor completion by developing a close out programme. This will be developed in detail and identify sufficient time to execute our robust and uncompromising snagging process. Time will be carefully allocated for the testing, commissioning, demonstrations and handover.

We create an environment within which snag free delivery can be achieved.